



**CLUB ALFA UK LIMITED**  
**ANNUAL GENERAL MEETING 20xx**

**CALL FOR NOMINATIONS FOR COMPANY DIRECTORS**

The current members of the Board of Directors are: < INSERT NAMES >

< INSERT NAMES > have indicated that they will be stepping down at the next General Meeting. < INSERT NAMES > offer themselves for re-election.

The Club Rules state that the maximum number of Directors is six, thus up to X candidates may be appointed by election at the General Meeting.

**NOMINATION FORM**

Nominations are invited for Members to be elected to the Board of Directors, to serve from < INSERT DATE OF GM >

Nominations should be made by submitting this form to the Club Secretary by not later than < INSERT TIME AND DATE >, either by post to < INSERT NAME ADDRESS OF SEC > or by email attachment to < INSERT EMAIL ADDRESS >

We the undersigned wish to nominate < \_\_\_\_\_ > (please print)  
 for appointment to the Board of Directors.

	Name	signature	membership no.
Proposer*			
Secunder*			
Secunder*			
Secunder*			

\* either the Proposer or one of the Secunders must be a sitting Director

Applicant's Statement (optional):

**Declaration:**

I, ..... Club Alfa membership no. ...., agree to be nominated as a candidate for the position of Company Director.

I have read and understood the Club's Articles of Association and Rules.

I do not hold a managerial position with another motor club (which might give rise to a conflict of interest).

Signature: .....



Name in full	
Address	
Occupation	

Note for applicants seeking a position as a director of the Club

If appointed as a director you will be legally responsible for running the company in accordance with the provisions of the Companies Acts. That includes responsibility to ensure that company information is submitted to Companies House, and updated as necessary, comprising:

- the confirmation statement
- the annual accounts
- any change in the company's officers or their personal details
- a change to the company's registered office
- allotment of shares
- registration of charges (mortgage)
- any change in the company's people with significant control (PSC) details

Further guidance is available at: <https://www.gov.uk/guidance/being-a-company-director>



**CLUB ALFA UK LIMITED  
ANNUAL GENERAL MEETING 20xx**

**CALL FOR NOMINATIONS FOR MEMBERS OF THE MANAGEMENT COMMITTEE**

The current members of the Management Committee are: < INSERT NAMES >

< INSERT NAMES > have indicated that they will be stepping down at the next General Meeting. < INSERT NAMES > offer themselves for re-election.

The Club Rules state that the maximum number of persons sitting on the Management Committee is twelve, which includes the Directors. The number of candidates to be appointed by election at the General Meeting will depend on the outcome of the ballot for appointment of Directors, which will be held first.

**NOMINATION FORM**

Nominations are invited for Members to be elected to the Management Committee, to serve from < INSERT DATE OF GM >

Nominations should be made by submitting this form to the Club Secretary by not later than < INSERT TIME AND DATE >, either by post to < INSERT NAME ADDRESS OF SEC > or by email attachment to < INSERT EMAIL ADDRESS >

We the undersigned wish to nominate < > (please print)  
for appointment to the Management Committee.

	Name	signature	membership no.
Proposer			
Secunder			
Secunder			
Secunder			

Applicant's Statement (optional):

**Declaration:**

I, ..... Club Alfa membership no. ...., agree to be nominated as a candidate to serve on the Management Committee.

I have read and understood the Club's Articles of Association and Rules.

Signature: .....